

# MANCHESTER



# PTO AGENDA

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<b>Month</b> September	<b>President</b> Andrea Abrahamson <i>andrea.abrahamson@live.com</i>
<b>Date</b> 09.10.18	<b>VP</b> Courtney Anderson <i>llcourtneya@gmail.com</i>
<b>Time</b> 6:30 pm	<b>Treasurer</b> Mary Metschke <i>mebeling@hotmail.com</i>
<b>Location</b> Manchester Media Center	<b>Secretary</b> Amy Ruhlman <i>amyruhlman8@gmail.com</i>
<b>Called by</b> President Andrea Abrahamson	<b>Communications</b> Kolleen Benjamin <i>kolleenbenjamin@gmail.com</i>

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Topic	Presenter
<b>Welcome and Introductions</b> PTO Board, Dr. Sinclair, Attendees	Andrea
<b>Guest Speakers</b>	4 <sup>th</sup> Grade, Special Education
<b>Principal's Report</b>	Dr. Sinclair
<b>PTO Happenings</b> <b>FALL GLOW DANCE:</b> September 14, 6:00-8:00pm: Family Dance Party with Glow Sticks <b>FAMILY DINNER NIGHT:</b> September 18 5:00-8:30pm: The Good Life 20231 Manderson Street <b>WALKATHON:</b> Friday, September 21. Walk Times listed in newsletter and weekly PTO Emails. All are Welcome <b>VOLUNTEER HELP:</b> Morning Drop Off/Afternoon Pickup. 5 parent volunteers needed to help kids exit the car during drop off in the morning on the east side of the building, and help at the 3 way stop crosswalk to assist Safety Patrol.	Andrea, Roundtable
<b>Committee Reports</b> <b>Sara Bird:</b> Boy Scouts and Health Screenings (Nov 1 <sup>st</sup> ) <b>Jen Bohlsen:</b> Walkathon Updates (Sept 21) <b>Sarah Freeland (Andrea):</b> School Supplies: VOTE on 2019 offering	Andrea, Roundtable

Tami Kruse: Yearbook Update

Anne Revers (Andrea): \*Hospitality Committee Volunteers Needed

### **Special Thank You**

Andrea

Glow Dance Volunteers

Walkathon Volunteers

Jennifer Harris: Family Dinner Night Coordination

### **EPS and Foundation Updates**

Andrea

\*EPS Foundation 5K: September 22, 5k and 100 yard dash for kids. Profits donated to Elkhorn Soccer Club's High 5 Program and EPSF's Classroom Grants Program for Special Education

\*New Foundation office opening this week and ribbon cutting ceremony is October 11th @ 5:30PM

\*Teammates program launching in January. Kids will be able to apply and mentors are needed. Kids who participate for three years will be eligible for a college scholarship

### **Drawing & Adjournment**

Andrea

Attendance Incentive 4 Front Row Seats to Music Program

Minutes:

### **Notes from Dr. Sinclair**

- 1 – Safety Day & Pawsitive Pals on Wednesday, September 12<sup>th</sup>
- 2 – Reviewed Safe Drop Off and Pick Up Practices
- 3 – Parent Volunteers for Drop Off and Pick Up should report to Mrs. Patchen for direction

### **Happenings**

**FALL GLOW DANCE:** September 14, 6:00-8:00pm: Family Dance Party with Glow Sticks. Volunteer Spots Remain on Sign-Up Genius. Please consider dropping off bottled water in the office to be used at this event.

**FAMILY DINNER NIGHT:** September 18 5:00-8:30pm: The Good Life 20231 Manderson Street

**WALKATHON:** Friday, September 21. Walk Times listed in newsletter and weekly PTO Emails. All are Welcome

### **Committee Chair Reports**

Walk-A-Thon is Friday, September 21<sup>st</sup>. Friday Folder will have fundraising information and envelope plus the walking time schedule by grade. T-Shirts will be sent home next Wednesday the 19<sup>th</sup> of September.

Health Screenings will take place on Thursday, November 1<sup>st</sup>. October PTO Newsletter will have a link to a Sign-Up Genius for Volunteer opportunities. This event will need 20-28 volunteers. No experience needed. Please no younger siblings.

Yearbook order forms will be sent home in Friday Folders September 21<sup>st</sup>. If you have photos of any Manchester Memories this school year, submit them to [manchesteryearbook1@gmail.com](mailto:manchesteryearbook1@gmail.com)

BOXTOPS – There is a Central Mailbox in front of the office. Grab a Ziploc baggie, fill it up, return with Box Tops. It's THAT easy!

Hy-Vee Receipts – There is a box in front of Custom Service at the Hy-Vee at 156<sup>th</sup> and Maple labeled Manchester. Drop your receipts in the box or give to Patty Bleich in the office and Hy-Vee will give Manchester \$\$ at the end of this year.

Hospitality Committee Volunteers are needed! Please let us know if you might be interested in serving on this amazing committee!

School Supply Pre-Order Service was voted on and Passed. This option will continue for the 2019 - 2020 school year.

**WINNER OF THIS MEETING'S INCENTIVE DRAWING = JEN BOHLSSEN! CONGRATULATIONS!**